



Kodiak Boatyard User Checklist

City of Kodiak, Harbor Department
403 Marine Way, Kodiak, AK

Vessel Name: _____ Date _____

Owner /User Name: _____

Action	Description	Comment / Action
	Sign boatyard agreement	
	Read "Kodiak Boatyard Best Management Practices"	
	Work plan - develop at list of tasks to be accomplished	
	Vessel profile drawings	
	Planning meeting with Harbormaster and/or yard manager	
	Vessel insurance documents	
	Liability insurance doc for crew during yard activities	
	Performance bond, when required	
	Hull profile drawings; attach actual drawing	
	Power washing labor: city or crew	
	Blocking plan	
	Diver required? _____ Diver hired? _____	
	Lifting plan for sling placement, are there restrictions?	
	Electrical service desired _____	
	Liquids: fuel _____ water _____	
	Equipment: Scaffolding, stairs, ladders, lifts, etc.	
	Other Rental equipment?	
	Labor	
	Ground cover on hand? Ask Harbormaster	
	Welder: certified, licensed and insured, fire extinguisher	
	Ventilation for enclosed areas/structures	
	Personal protective equipment	
	Structural modifications approved by marine architect?	
	Solid waste plan? Need a dumpster?	
	Liquid waste? Barrels? Disposal? Vac truck?	
	Hazmat storage necessary and arranged	
	Scheduling deposit paid?	
	Vendors or service providers hired?	
	Vendors approved by City?	